



**Senior Coordinator – PART TIME
Recreation Department**

The City of Auburn is seeking a highly motivated, energetic and customer service-oriented candidate for a year-round part-time Senior Coordinator position in its Recreation Department. This position will assist the Recreation Specialist in planning, coordinating, and implementing the various programs and services related to Seniors including but not limited to: trips, lunches, health and wellness, and others. This position will also serve as the primary building supervisor of the Senior Community Center during non-departmental rentals that involve Senior/Age Friendly programs. Successful candidate must have excellent interpersonal, communication, customer service, and organizational skills. Previous experience in recreation programming or Senior/Aging programming is preferred. Position will require office and off-site hours to be primarily during the weekday but may include evening and weekend hours. This position will be paid \$15.00/hour with an average work week of 12-18 hours.

Interested candidates may submit a resume with cover letter to: Christine Mumau, Human Resources, 60 Court Street, Auburn, Maine 04210, Tel. # (207) 333-6601 ext 1416. E-mail address is cmumau@auburnmaine.gov. Applications may also be printed from the City of Auburn website – www.auburnmaine.gov. Application review will begin immediately and continue until the position is filled.

The City of Auburn is an Equal Opportunity Employer.